

Durham Art Guild is looking for a qualified intern to join our team focusing on digital content of local visual art exhibitions in the Triangle.

Responsibilities

- Assist in producing digital content for multiple platforms; YouTube and social media
- Assist in the editing of video content from DAG Videographer
- Assist with identifying artists and coordinating efforts for the publicity of Durham Art Guild
- Provide the staff with regular program updates and check ins and perform other duties as assigned by the Executive Director

Desired Qualifications

- Experience relevant to responsibilities
- Driven and hard-working
- Ability to take direction and multi-task
- Proficient in G Suite tools including Gmail, Docs, Sheets, Drive and Calendar.
- Must have flexibility to work occasionally on weekends and evenings for programming events
- Excellent organizational and communication skills.

Commitment and Compensation

This is a 3-month position, with a \$500 scholarship stipend. The position is approx 10 hours per month, varies depending on content schedules.

To apply, please send resume to Liz Gage, Executive Director, liz@durhamartguild.org

The Durham Art Guild is an Equal Opportunity Employer. DAG is committed to equitable practice within all aspects of the organization and does not discriminate in any way including, but not limited to discrimination by age, gender, disability, race, nationality, religion, sexual orientation, gender identification, and gender expression.